

**Office of the Attorney General**  
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# JOB POSTING

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Interested candidates should send their resume and a writing sample via regular mail, email (*as a Word document*) or facsimile to the address or phone number shown above. The Office of the Attorney General is an Equal Opportunity Employer.

## **DEPUTY ATTORNEY GENERAL Transportation Practice Group Section**

### ***Summary:***

Experienced attorney in the Transportation Practice Group Section to provide legal representation on behalf of the State of Indiana and its agencies. The attorney will primarily work on transactions and a relatively smaller amount of time will be spent on litigation matters.

### ***Primary subject matter of cases:***

- Prosecute eminent domain actions brought on behalf of the State of Indiana through its agencies, including the Indiana Department of Transportation.
- Defend inverse condemnation cases and quiet title actions brought against the State of Indiana through its agencies.

### ***Principal job duties:***

- Review real estate conveyance documents (title reports, buyer's notes, legal descriptions, plans, appraisals, etc.) for eminent domain actions.
- Counsel clients and other State officials and employees regarding real estate transactions.
- Handle all phases of litigation, including research and preparation of pleadings, motions and briefs; consultation with clients; investigation of facts; appearance in court for all hearings and conferences; negotiation of settlements; bench and jury trials.
- Advise clients and other State officials and employees regarding issues that arise in litigation.
- Supervise work of assigned paralegal on discovery and other tasks.
- Participate at various levels of appeals from trial courts.
- Travel as required or appropriate for the assigned case.
- Present the defense of the case assigned at trial, including arguments, voir dire of potential jurors, presenting evidence through witnesses, exhibits and demonstration and cross-examining witnesses.
- Maintain the file of the assigned case in an organized manner.
- Directing the closing of cases and case files that have reached final disposition.
- Perform other tasks as assigned.

### ***Qualifications:***

- Law Degree required; licensed to practice law in Indiana.

- Extensive legal experience; civil litigation experience in state court required
- Management/Supervisory experience preferred.
- Knowledge of state court practice rules.
- Familiarity with real estate principles, appraisal principles and practices and property law.
- Familiarity with substantive state law of the eminent domain process, rules of evidence and trial and appellate procedures.
- Legal research and writing skills, with emphasis on clear, persuasive legal writing.
- Capable oral advocacy in both courtroom and appellate settings.
- Ability to work with other attorneys and support staff in and out of court.
- Ability to zealously negotiate settlements or mediated resolution of cases.
- Ability to work well with clients and witnesses; sensitivity to concerns about individual liability and indemnification. Awareness of public relations and political implications of high-profile cases.
- Strong sense of ethics, awareness of potential conflicts of interest that arise in public sector, adherence in all respects to Rules of Professional Conduct and State ethics rules.
- Ability to manage multiple matters and time-sensitive deadlines.
- Strong work ethic and “team playing” skills.